

# Virginia Beach Pet License Form

To obtain additional forms you can go online to [virginiabeach.docupet.com/offline](http://virginiabeach.docupet.com/offline) or email us at [info@docupet.com](mailto:info@docupet.com). Unless otherwise specified, this form must be completed in its entirety.



CITY OF  
**VIRGINIA  
BEACH**

## Contact Information

First Name	Last Name	
Email Address (Optional: required for online account and electronic renewal reminders)		
Telephone	Phone Type <input type="radio"/> Home <input type="radio"/> Mobile <input type="radio"/> Work	*DOB (MM/DD/YYYY)
*Optional		

## Mailing Address

Street Number	Street Name	Unit or Apartment	City	ZIP Code
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If your mailing address is not the physical address for your pet, you must complete the Physical Address section below.

## Physical Address

Street Number	Street Name	Unit or Apartment	City	ZIP Code
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## Pet Information

Pet's Name		Pet's Breed		Pet's DOB (MM/DD/YYYY)
Sex <input type="radio"/> Male <input type="radio"/> Female	Spayed/Neutered <input type="radio"/> Yes <input type="radio"/> No	Microchipped <input type="radio"/> Yes <input type="radio"/> No	If yes, provide microchip number	
Color	Veterinary Clinic	Tag Size <input type="radio"/> Small (0.86 inches) <input type="radio"/> Large (1.25 inches)		
License Type				
<input type="radio"/> Dog: Spayed/Neutered - 1 Year \$7.00 <input type="radio"/> Dog: Unspayed/Unneutered - 2 Year \$20.00 <input type="radio"/> Cat: Spayed/Neutered - 3 Year \$15.00 <input type="radio"/> Dog: Spayed/Neutered - 2 Year \$14.00 <input type="radio"/> Dog: Unspayed/Unneutered - 3 Year \$30.00 <input type="radio"/> Cat: Unspayed/Unneutered - 1 Year \$10.00 <input type="radio"/> Dog: Spayed/Neutered - 3 Year \$21.00 <input type="radio"/> Cat: Spayed/Neutered - 1 Year \$5.00 <input type="radio"/> Cat: Unspayed/Unneutered - 2 Year \$20.00 <input type="radio"/> Dog: Unspayed/Unneutered - 1 Year \$10.00 <input type="radio"/> Cat: Spayed/Neutered - 2 Year \$10.00 <input type="radio"/> Cat: Unspayed/Unneutered - 3 Year \$30.00				

## Payment

Payment Type <input type="radio"/> Check	Sum Received \$
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### Who do I make a check out to?

Please make checks payable to DocuPet

### Where do I mail this form?

DocuPet  
15 Technology Pl  
Suite 1  
East Syracuse NY 13057

## Required Documentation

You are required to provide a copy of your pet's rabies certificate. If you are licensing a new or recently spayed or neutered pet, you must also provide a spay/neuter certificate. Note that document submissions will not be mailed back to you.